M E M O R A N D U M

TO: Student Council, Student Council advisor, student life specialist

FR: D. Lipka

DT: August 15, 2016

RE: Division of responsibilities between SL specialist and SC advisor

This memo summarizes an agreement between AAU’s administration, represented by VPSA and VP GC, and the Student Council regarding governance issues of the Student Council.

The agreed upon changes summarized in points I. and II. shall be reflected in the next amendment of the AAU’s Statute.

1. **Number of SC representatives and elections**

The SC has between 10 and 12 members. The term of membership on the Student Council is for one year for degree seeking students and 6 months for visiting students, unless the member ceases to be a AAVS student on good standing at an earlier date.

The students of AAVS elect the members of the Student Council from among themselves. Five students are elected each September and five students are elected each February. In addition, one exchange student and one study abroad student shall be elected.

The elections are organized by a student life specialist. In the first elections in September 2016, top 5 vote getters among degree seeking students will get a full year term and the next 5 a 6 month term.

1. **Appointment of SC advisor**

The Student Council has a Faculty Advisor, whose role shall be to advise and assist the Student Council. The Faculty Advisor is appointed in September by the Vice-Provost for Student Affairs in consultation with the Student Council.

1. **Division of responsibilities between SC advisor and SL Specialist**

SL Specialist

* Oversee SC’s budget
* Work as liaison to AAU administration
* Provide advising on administrative matters
* Help organize the elections
* Organize Regular Events for students with input from the SC
* Student integration activities with input from the SC

SC Advisor

* Advising on the representative role of SC
* Advising on vision and governance issues